# HIGHLANDS COOPERATIVE ASSOCIATION
## Open Minutes
## April 17, 2023

**Board Members Present:** Barlow, Butler, Ellena, Heist, Smith
**Board Members Absent:**
**Management Present:** N. Miller, V. Miller

**Meeting called to order at 6:31 p.m.**

**Management Report – Agenda Items**

**Open Minutes**
Smith moved to approve the minutes from February 20, 2023 as written. Butler seconded.
Motion Carried 4-0. (Ellena Abstained)

Butler moved approve the grammar for the minutes from the Annual meeting on March 5, 2023 as written. The actual minutes will be approved at the 2024 Annual Meeting. Smith seconded.
Motion Carried 4-0. (Ellena Abstained)

**Parking Lot Sealing Project**
Smith moved to use Tomco Asphalt for a 3-year project to repair, apply seal coat and re-stripe the parking lots at a cost of $42,229 for the total project. No other bids were solicited since Tomco Asphalt always comes in at the lowest cost and that Highlands is very happy with their work. One-third of the parking lots will be done in 2023, 2024 and the remaining in 2025. Ellena seconded.
Motion Carried 5-0.

**Green Point Consulting**
Ellena moved to accept the bid from Green Point Consulting for a Lawn and Treen Service Agreement for the house at 1613 Miller Road at a cost of $362 for 2023. Butler seconded.
Motion Carried 5-0.

**Traffic Speed Bumps**

Management provided the Board with information from the City of Lansing for the requirements that must be met in order to be considered for speed bumps being installed on the streets around Highlands.  John Taylor, 6323 Balfour, made this suggestion at the Annual Meeting in March.  N. Miller will forward this information to John.  No action was taken by the Board at this time.

**New**

None.

**Old**

**Dorothy Perry retiring**

Dorothy is retiring on May 5, 2023 after almost 26 years of service at Highlands.  A farewell party is being held on May 3, 2023 from 3:00 to 7:00.  All Members are invited.

**Member Concerns**

None.

**Meeting Adjourned 6:57 p.m.**

Respectfully Submitted,


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Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association