

SNOW REMOVAL

With the snow season here, we will do everything in our power to maintain the snow plowing service as we have in the past. Due to the change in employees over the last year you may see delays in the amount of time to clear the parking spaces, until they get comfortable with the process.

We will be using the automated message system (alert) to keep you informed of our plans for removal of the snow for the parking spaces only. An alert will be sent each morning by 8:00 am when conditions may warrant the clearing of the parking spaces.

- It is very important that you listen to your messages for instructions. Please do not call the Office. Several different messages may have been sent and we would not know which one you received.
- If you are not expecting a call from the Office, you can let the call go to voice mail that way you can retrieve it and replay it if necessary.

Snow removal procedure

- The parking spaces may not be done the same day as the centers are done. All parking lots may not have the spaces cleared the same day. It may take two days to clear parking spaces in all 19 parking lots.
- You will not be asked to move your vehicles out of the parking until we are ready to clear the spaces.
- You will receive an alert when it is time to move your vehicle from the parking lot. We will blow the horn as your last notice to remove your vehicle before the plow truck arrives. Once the plow truck enters your parking lot, fines will be assessed for any vehicles still in the parking lot.
- Once all the vehicles have been removed from the parking lot, a cone will be placed in the middle of the entrance. Do not enter until the cone has been removed. If the plow truck or salt truck arrives and you are in the parking lot you will be fined.
- It is suggested that you clean your vehicle earlier in the day to prepare for the notice to move your vehicle. This will help the process move quicker. Members still clearing off their vehicles when the plow truck arrives will be fined.
- Once your parking lot has been cleared you will receive another alert letting you know you can bring your vehicle back in to the parking lot. We ask that you do bring your vehicle in to make room for other Members that need to move their vehicle out of their parking lot.
- Please be aware that if you move your vehicle before you receive an alert, we may not get to the clearing of the parking spaces in your parking lot that day.
- If there are no vehicles in your parking lot and you have not received an alert to move your vehicle, call the Office and we will make your parking lot the next priority.

Vehicles without parking stickers will be towed without notice even if parked in an assigned parking space. NO EXCEPTIONS.



HELLO
december



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Fun facts about December

December is the darkest month on the calendar since it has the fewest daylight hours of the entire year. The longest night of the year and the start of winter are both marked by the Winter Solstice, which occurs on December 21.

December's Full Moon, the Full Cold Moon, appears on Saturday, December 18.

December starts on the same day of the week as September starts every year. It also ends on the same day of the week as April ends every year.

Some trees keep their leaves in the winter, like evergreen trees, which is why they stay green.

December is known around the world as a family time of celebration honoring cultures, religions, and traditions that have been with humanity for hundreds of years.



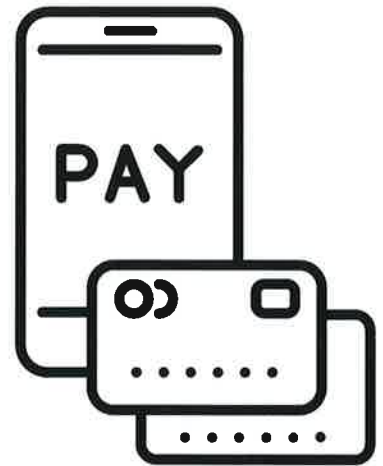
TOYS FOR TOTS REMINDER

We will be collecting Toys for Tots from November 13, 2023 through December 8, 2023 at the Highlands Office.



Details About Domuso

Members can make payments through Domuso before the carrying charges for the month are posted to Domuso. It will show a credit to your account until the charges are applied. Domuso may not withdraw the funds from your account for 3-5 business days.





A Refresh of Visitor Rules

Visitors' staying 3 or more consecutive nights need to have temporary parking placard in their vehicle at all times. Visitors' may only stay two weeks at a time. Otherwise, they need to be registered occupants.



Report a Crime

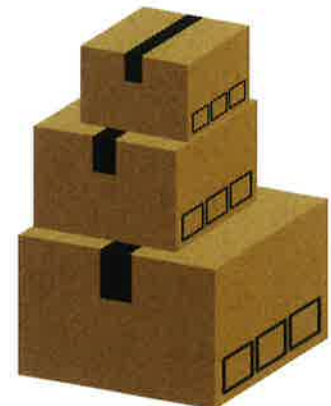
Did you know you can report a crime on line? Below is a link to make it easy to report non-emergency incident. i.e. Vandalism, theft from a vehicle, property damage, etc.

**<https://www.lansingmi.gov/168/Police-Department>
It is important to report these incidences to keep the police department informed on what is going on in your neighborhood.**



Breaking Down Boxes

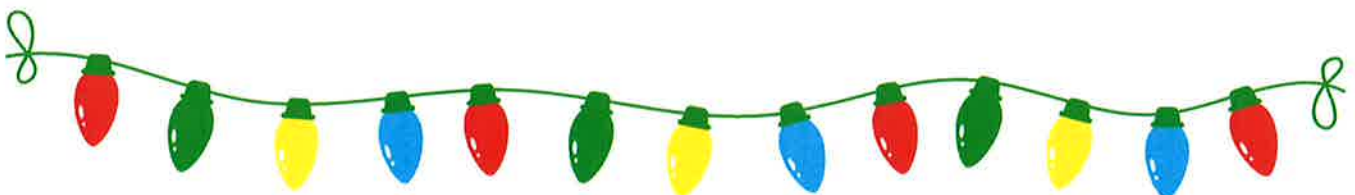
With the Holiday season fast approaching, we want to encourage Members to break down their cardboard boxes before placing them in recycling. Unbroken down boxes take up exponentially more space, leaving less space for everyone. Thank you for your cooperation.





Porch lights, did you know?

- **Did you know it costs less than \$3 a month to keep your porch lights on from dusk to dawn?**
- **Did you know that if you want the porch lights hard wired, Highlands will do that for you at no cost? Hard wired means that the porch lights can not be shut off by a switch. They will go on at dusk and off at dawn.**
- **Did you know that if your bulb burns out in your porch lights, Highlands will replace it at no cost?**



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Black Friday
SALE



Switch to fast, reliable Xfinity Internet

Get a
FREE
Unlimited
Intro mobile line
for 2 years

Requires Xfinity Fast Internet or above.


And up to
\$800 off
an eligible
5G phone
with qualifying trade-in

Req. new line and device payment plan.

Offer ends 12/5

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